



The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

AGENDA FOR THE MEETING OF COFFINSWELL PARISH COUNCIL TUESDAY 17th MARCH 2026 AT 7PM IN ST BARTHOLOMEW'S CHURCH

You are hereby summoned to attend the Meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 17th March 2026 at 7pm for the purpose of transacting the following business:

- 1. The Chairman will open the meeting and receive apologies.**
- 2. To declare any interests arising at this meeting.**
- 3. Reports:**
 - 3.1** County Councillors' report.
 - 3.2** District Councillors' report.
 - 3.3** Police Advocate and Neighbourhood Watch reports and updates.
- 4. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**
Tuesday 20th January 2026
- 5. Finance**
 - 5.1** To agree and approve the payments schedule.
 - 5.2** To agree and approve the bank reconciliations for January and February 2026.
 - 5.3** To receive the budget update for the period 1st April 2025 to 28th February 2026.
 - 5.4** Bank Mandate – Authorised Signatories
To consider and resolve amendments to the Parish Council bank mandate, including the removal of existing signatories and approval of updated authorised signatories as required.
 - 5.5** Parish Council Debit Card
To consider and, if appropriate, resolve to apply for a Parish Council debit card and to agree the authorised cardholder and usage controls.
- 6. Governance and Compliance**
 - 6.1** To consider and adopt the IT & Digital Compliance Policy (AGAR Assertion 10 – Digital and Data Compliance).

6.2 To receive an update regarding the Council's transition to a ".gov.uk" domain and Councillor email accounts.

6.3 To review and consider the updated Parish Strategic Plan 2026-2029.

7. Funding & Grants:

To receive any updates on funding and grants.

8. Footpaths & Highways:

To receive any updates on any footpath or highways issues.

9. Parish Matters:

9.1 To agree the Annual Parish Meeting format.

9.2 Update concerning the Parish phone box

9.3 To review and agree the signing of the Solar Farm Community Benefit Fund Agreement.

10. Planning:

10.1 To note the planning applications and responses since the last Parish Council Meeting in January 2026.

11. Enforcement Issues:

11.1 To receive any updates on outstanding enforcement issues.

12. Correspondence

To note any correspondence received (excluding planning and enforcement matters).

13. Public Question Time:

A period of 5 minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

14. To note the date of the next meeting:

Tuesday 21st April 2026 – Annual Parish Meeting

Signed: *Lucie Moore*
Clerk to Coffinswell Parish Council

Dated: Monday, 9th March 2026